



200 N. Lake Street  
Cadillac, MI 49601  
Phone 231-775-0181  
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## Rental Unit Registration Form

Chapter 8, Article IV – City Code  
City of Cadillac, 200 N. Lake St., Cadillac MI 49601

All residential rental units, included but not limited to single-family or multi-family dwellings, mobile homes (whether located within or outside of a mobile home park or a seasonal mobile home park), rooming houses and boarding houses when rented for more than three months of any calendar year, must be registered with the City of Cadillac.

Property Address \_\_\_\_\_

Tax ID Number \_\_\_\_\_

### DWELLING UNITS:

Address/Unit Number _____	Number of bedrooms, apartments, or rooms _____
Address/Unit Number _____	Number of bedrooms, apartments, or rooms _____
Address/Unit Number _____	Number of bedrooms, apartments, or rooms _____
Address/Unit Number _____	Number of bedrooms, apartments, or rooms _____

A minimum of two off-street parking spaces must be provided for each dwelling unit. A detailed sketch is required on the back of this form. The sketch must include the: street, sidewalk, driveway, size and location of parking spaces and their assignment to the tenants.

### Owner's Information:

Owner's Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone # \_\_\_\_\_ Email \_\_\_\_\_

As owner of the above described property, I am hereby registering the above dwelling units with the City and making application for issuance/renewal of a Housing Maintenance Certificate. My designated agent listed below has provided written approval as my agent (attached).

Agent Name \_\_\_\_\_ Email \_\_\_\_\_  
Agent Phone # \_\_\_\_\_ Address \_\_\_\_\_

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_  
(By signing form, applicant is giving permission for City personnel to visit the site)

- Fees:
- Single-Family (renewals and new) \$35.00
  - Multi-Family \$20.00/unit
  - Rooming/Boarding \$20.00/bedroom

-OFFICE USE-
License Type _____
License Number _____
Payment _____